

A.P. OPEN SCHOOL SOCIETY, AMARAVATI
Proforma-2 - Visit Report for Additional Sections (v.1.0)

1	Name of the Accredited Institution (AI)					
	AI Code		Management (Govt. / Z.P / Mpl. / Aided / Pvt.)			
2	Address of the Institution		Door No			
	U-DISE Code:		Town & Pincode			
	Street / Landmark		District			
	Mandal					
3	Name of AI Coordinator					
	Designation		Mobile No.			
	E-Mail	@				
4	Recognition Particulars (in case of High School)		Classes Permitted:		Classes From	Classes To
	Period of Recognition		From AY		To AY	
	No. of Recognition Order & Date					
	Issuing Authority					
5	No. of Teaching & Non-Teaching staff Available		Teaching		Non-Teaching	
6	Affiliation Particulars (in case of College)		Classes Permitted:		Classes From	Classes To
	Period of Affiliation		From AY		To AY	
	Groups Permitted					
	No. of Affiliation Order & Date					
	Issuing Authority					
7	No. of Teaching & Non-Teaching staff Available		Teaching		Non-Teaching	

8	Infrastructure Details	No. of Class Rooms available		No. of Halls	
	If Library is available		If yes, No. of Books at present		
	If Computer Lab is available		If yes, No. of Computers available at present		
	If Physics Lab is available		If Chemistry Lab is available		
	If Botany Lab is available		If Zoology Lab is available		
9	Facilities Provided for Practicals for Vocational Subjects:				
(i) SSC (if granted earlier)					
10	APOSS Accreditation Order & Date				
	If any Additional Sections granted:		If yes, No. of Addl Sections granted		
	Additional Sections Order & Date				
11	Performance Details of Last Two Years (SSC)	Enrolment (APOSS)	AY-	AY-	
		No. of Passed Students			
		No. of PCP Classes Conducted			
12	No. of Addl Sections Requested: (in words only)				

(ii) Inter - Science Subjects Combinations (if granted earlier)				
13	APOSS Accreditation Order & Date			
	If any Additional Sections granted:		If yes, No. of Addl Sections granted	
	Additional Sections Order & Date			
14	Performance Details of Last Two Years (SCIENCE)	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
15	No. of Addl Sections Requested: (in words only)			
(iii) Inter - Non-Science Subjects Combinations (if granted earlier)				
16	APOSS Accreditation Order & Date			
	If any Additional Sections granted:		If yes, No. of Addl Sections granted	
	Additional Sections Order & Date			
17	Performance Details of Last Two Years (NON-SCIENCE)	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
18	No. of Addl Sections Requested: (in words only)			

(iv) Inter - Vocational Subjects Combinations (if granted earlier)				
19	Subject-1:			
	Subject-2:			
	Subject-3:			
	Subject-4:			
	Subject-5:			
20	APOSS Accreditation Order & Date			
	If any Additional Sections granted:		If yes, No. of Addl Sections granted	
	Additional Sections Order & Date			
21	Performance Details of Last Two Years (VOCATIONAL)	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
22	No. of Addl Sections Requested: (in words only)			
23	Addl Sections Fee paid in the shape of DD on favour of "The Director, APOSS" payable at Guntur (in case of Private Institutions only & Rs.1000/- per each Course)			Rs.
24	Any adverse reports/complaints/Mal Practice cases received against the Institution for last two academic years (if yes, enclose the details)			

25	Remarks of Deputy Educational Officer:		
26	Name of the DyEO:		
	Designation:		Signature of the DyEO
	Cell No.		
27	Comments of the DEO:		
	Granting of Accreditation Recommended / Not Recommended		
Station: Date:			
			Signature of the District Educational Officer

Enclosures: (If not enclosed all the relevant copies, the renewal shall be rejected)

1. DD for Addl Sections Fee (in case of Private Institutions)
2. Copy of the Orders of Recognition (in case of High School)
3. Copy of the Orders of Affiliation (in case of College)
4. Copy of the Last Year Nominal Rolls (Regular SSC NR in case of School)
5. Copy of the Last Year Nominal Rolls (2nd Year inter NR in case of College)
6. Copy of the Order / Orders of APOSS for Accreditation
7. Copy of the Order / Orders of APOSS for Addl Sections, if granted earlier
8. Copy of the Last Year Nominal Rolls (APOSS SSC)
9. Copy of the Last Year Nominal Rolls (APOSS Inter)
10. Annexure-A of Teaching Staff Particulars (separately for each course)
11. Detailed Remarks on Adverse Reports / Complaints with evidences
