

**A.P. OPEN SCHOOL SOCIETY, AMARAVATI**  
**Proforma-1 - Visit Report for Accreditation (v.1.0)**

1	<b>Name of the School / College</b>			
	U-DISE Code:		Management (Govt. / Z.P / Mpl. / Aided / Pvt.)	
2	<b>Address of the Institution</b>		Door No	
	Street / Landmark		Town & Pincode	
	Mandal		District	
3	<b>Name of AI Coordinator</b>			
	Designation		Mobile No.	
	E-Mail	@		
4	<b>Accreditation Requested for the Courses (SSC / Inter - Science / Inter - Non-Science / Inter - Vocational)</b>			
	(i)			
	(ii)			
	(iii)			
	(iv)			
5	<b>If Vocational:</b>			
	<b>Subject-1:</b>			
	<b>Subject-2:</b>			
	<b>Subject-3:</b>			
	<b>Subject-4:</b>			
	<b>Subject-5:</b>			

6	<b>Recognition Particulars (in case of High School)</b>	Classes Permitted:		Classes From		Classes To	
	Period of Recognition	From AY		To AY			
	No. of Recognition Order & Date						
	Issuing Authority						
7	<b>No. of Teaching &amp; Non-Teaching staff Available</b>	Teaching		Non-Teaching			
8	<b>Affiliation Particulars (in case of College)</b>	Classes Permitted:		Classes From		Classes To	
	Period of Affiliation	From AY		To AY			
	Groups Permitted						
	No. of Affiliation Order & Date						
	Issuing Authority						
9	<b>No. of Teaching &amp; Non-Teaching staff Available</b>	Teaching		Non-Teaching			
10	<b>Infrastructure Details</b>	No. of Class Rooms available		No. of Halls			
	If Library is available		If yes, No. of Books at present				
	If Computer Lab is available		If yes, No. of Computers available at present				
	If Physics Lab is available		If Chemistry Lab is available				
	If Botany Lab is available		If Zoology Lab is available				

11	<b>Facilities Provided for Practicals for Vocational Subjects:</b>			
12	<b>If granted Accreditation earlier for any Courses</b>			
	<b>Code of Institution:</b>			
<b>(i) SSC (if granted earlier)</b>				
13	<b>APOSS Accreditation</b> Order & Date			
	<b>If any Additional Sections granted:</b>		If yes, No. of Addl Sections granted	
	Additional Sections Order & Date			
14	<b>Performance Details of Last Two Years (SSC)</b>	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
<b>(ii) Inter - Science Subjects Combinations (if granted earlier)</b>				
15	<b>APOSS Accreditation</b> Order & Date			
	<b>If any Additional Sections granted:</b>		If yes, No. of Addl Sections granted	
	Additional Sections Order & Date			

16	<b>Performance Details of Last Two Years (SCIENCE)</b>	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
<b>(iii) Inter - Non-Science Subjects Combinations (if granted earlier)</b>				
17	<b>APOSS Accreditation Order &amp; Date</b>			
	<b>If any Additional Sections granted:</b>		If yes, No. of Addl Sections granted	
	<b>Additional Sections Order &amp; Date</b>			
18	<b>Performance Details of Last Two Years (NON-SCIENCE)</b>	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
<b>(iv) Inter - Vocational Subjects Combinations (if granted earlier)</b>				
19	<b>Subject-1:</b>			
	<b>Subject-2:</b>			
	<b>Subject-3:</b>			
	<b>Subject-4:</b>			
	<b>Subject-5:</b>			

20	<b>APOSS Accreditation</b> Order & Date			
	<b>If any Additional Sections granted:</b>		If yes, No. of Addl Sections granted	
	Additional Sections Order & Date			
21	<b>Performance Details of Last Two Years (VOCATIONAL)</b>	Enrolment (APOSS)	AY-	AY-
		No. of Passed Students		
		No. of PCP Classes Conducted		
22	Accreditation Fee paid in the shape of DD on favour of "The Director, APOSS" payable at Guntur (in case of Private Institutions only & New Accreditation with one course Rs.10,000/- and / or Rs.2500/- per each additional course)			Rs.
23	Any adverse reports/complaints/Mal Practice cases received against the Institution for last two academic years (if yes, enclose the details)			
24	<b>Remarks of Deputy Educational Officer:</b>			
25	Name of the DyEO:			
	Designation:		<b>Signature of the DyEO</b>	
	Cell No.			

26	<b>Comments of the DEO:</b>	
	<b><i>Granting of Accreditation</i></b> <b>Recommended / Not Recommended</b>	
Station:		<b>Signature of the District Educational Officer</b>
Date:		

**Enclosures:** (If not enclosed all the relevant copies, the renewal shall be rejected)

1. DD for Accreditation Fee (in case of Private Institutions)
2. Copy of the Orders of Recognition (in case of High School)
3. Copy of the Orders of Affiliation (in case of College)
4. Copy of the Last Year Nominal Rolls (Regular SSC NR in case of School)
5. Copy of the Last Year Nominal Rolls (2nd Year inter NR in case of College)
6. Copy of the Order / Orders of APOSS for Accreditation, if granted earlier
7. Copy of the Order/Orders of APOSS for Addl Sections, if granted earlier
8. Copy of the Last Year Nominal Rolls (APOSS SSC), if granted earlier
9. Copy of the Last Year Nominal Rolls (APOSS Inter), if granted earlier
10. Annexure-A of Teaching Staff Particulars (separately for each course)
11. Detailed Remarks on Adverse Reports / Complaints with evidences
